

**FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION**



**ADDENDUM 2  
BEST AND FINAL OFFER  
INVITATION TO NEGOTIATE**

**FWC 13/14-33**

**C. T. RANDALL REPAIR**

**March 17, 2014**

**Sharita Newman, Procurement Manager**

620 S. Meridian Street, Room 364C

Tallahassee, FL 32399-1600

Telephone: (850) 488-3427

E-mail: [sharita.newman@myfwc.com](mailto:sharita.newman@myfwc.com)

**Nicole Stanley, Contract Manager**

620 S. Meridian Street, Room 364C

Tallahassee, FL 32399-1600

Telephone: (850) 617-9535

E Mail: [nicole.stanley@myfwc.com](mailto:nicole.stanley@myfwc.com)

DATE: March 17, 2014  
ADDENDUM NO.: 2: Best and Final Offer  
BID NO.: FWC 13/14-33  
BID TITLE: C. T. RANDALL REPAIR  
ADD: AMENDED CALENDAR OF EVENTS AND INSTRUCTIONS FOR  
"BEST AND FINAL OFFER"

The Commission hereby amends FWC 13/15-33 with the following amendment to ITN 13/14-33. The amendment changes the Calendar of Events and provides instructions for the submission of best and final offers from each vendor participating in the negotiation portion of Invitation to Negotiate number FWC 13/14-33 for Repair of the CT Randall

Respondents must submit the Addendum 2 Acknowledgement Form with its best and final offer.

The undersigned attest to the following:

*"We understand all of the terms, conditions and the specifications contained in the ITN and the Request for Best and Final Offer and agree to honor all agreements made by us during the verbal negotiations and in our Best and Final Offer."*

**ADDENDUM 2 ACKNOWLEDGMENT AND ATTESTATION FORM**

VENDOR NAME: \_\_\_\_\_

VENDOR FEID#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_

PHONE #: \_\_\_\_\_

FAX #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

**Introduction:**

The purpose of this document is to request a Best and Final Offer (BAFO) from each vendor participating in the negotiation portion of Invitation to Negotiate number FWC 13/14-33 for Repair of the CT Randall.

The term “best and final offer” is used to provide the respondent the opportunity to clarify its response and adjust its price based negotiations held pursuant to this solicitation. This does not preclude the Commission from seeking clarification or additional information upon receipt of the best and final offer.

During Negotiations, the Commission made the following corrections to the Scope of Work:

Overhaul Work, Task 2, bullet number two, “Remove all coatings to white metal”. This bullet is removed. Numbering of overhaul tasks is correct as follows: Overhaul Task 121 should be task 11 and Overhaul Task 154 should be task 14.

**Contact with the Commission:**

Any contact with the Commission regarding this request for BAFO should be made through the Procurement Manager. Under no circumstances should vendors or their representatives contact members of the Negotiation Team.

ITN Calendar of events is amended below:

**CALENDAR OF EVENTS**

The calendar of events for ITN 13/44-33 is hereby amended as follows:

<b>SCHEDULE</b>	<b>DATE</b>	<b>METHOD</b>
ITN Advertised - Released	January 27, 2014	Posted electronically via the Vendor Bid System: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>
Deadline for vendor questions to be submitted in writing	February 6, 2014	See “Questions” clause
Answers to questions issued in Addendum	February 10, 2014	Posted electronically via the Vendor Bid System: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>
<b>Sealed Responses Due and Opened</b>	<b>Must be received PRIOR to:</b> 2:00 pm On February 20, 2014	<b>Submit to:</b> Florida Fish & Wildlife Conservation Commission Attn: Purchasing Office 620 S. Meridian St., Room 364 Tallahassee, Florida 32399-1600
Response Evaluation	February 24 - 27, 2014	See “ Evaluation Criteria” clause
Posting of Companies Selected for Negotiations	March 4 - 7, 2014	Posted electronically via the Vendor Bid System: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>
Negotiations	March 11-14, 2014	See “ Selection and Evaluation of Responses/Negotiations” clause
<b>Final Opening of Best and Final Offers</b>	<b>March 20, 2014</b> <b>Must be received PRIOR to:</b> <b>2:00 PM</b> <b>March 27, 2014</b>	<b>Submit to Best and Final Offer to:</b> <b>Florida Fish &amp; Wildlife Conservation Commission</b> <b>Attn: Purchasing Office</b> <b>620 S. Meridian St., Room 364</b> <b>Tallahassee, Florida 32399-1600</b>
<b>Posting of Intent to Award</b>	<b>March 27, 2014</b> <b>April 2, 2014</b>	Posted electronically via the Vendor Bid System: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>

### **Best and Final Offers (BAFO)**

As a result of negotiations held pursuant to this solicitation, the Commission hereby requests Best and Final Offers (BAFO) for final consideration prior to final award decision. After receipt of BAFO's, the Committee will prepare a summary report of negotiation and recommend an award.

### **Instructions for submission of Best and Final Offer (BAFO)**

The Respondent shall submit an original hard copy and four (4) electronic copies (on separate compact discs) of their response in a SEALED ENVELOPE addressed to the Florida Fish and Wildlife Conservation Commission, Room 364, Bryant Building, 620 South Meridian Street, Tallahassee, Florida 32399-1600, by the date and time specified in the Calendar of Events. RESPONSES RECEIVED AFTER THE DATE AND TIME SPECIFIED SHALL BE REJECTED.

The content of the Best and Final Offer must contain a written narrative of clarifications requested or the submission of any alternatives discussed in negotiations. If an alternate method was proposed to tasks as specified within the scope of work please specify the alternate method including the pricing for the alternative method on a separate sheet with the narrative of clarifications and alternatives. The Best and Final Offer shall also contain a BAFO COST SHEET to submit the respondent's final pricing. The BAFO COST SHEET is provided below.

### **BEST AND FINAL OPENING LOCATION**

The public opening of this ITN will be conducted on the date/time specified in the Calendar of Events, at the address specified below under "Mailing Instructions". RESPONSES RECEIVED AFTER DATE AND TIME SPECIFIED WILL BE REJECTED.

Any person with a qualified disability shall not be denied equal access and effective communication regarding any response documents or the attendance at any related meeting or response opening. If accommodations are needed because of a disability, please contact the Purchasing Section at (850) 488-3427 at least three workdays prior to the occurrence.

### **MAILING INSTRUCTIONS**

THE ENVELOPE SHALL BE PLAINLY MARKED ON THE OUTSIDE WITH: ITN NUMBER, DATE AND TIME OF THE RESPONSE OPENING.

THE COMMISSION IS NOT RESPONSIBLE FOR THE OPENING OF ANY ENVELOPES THAT ARE NOT PROPERLY MARKED.

NOTE: The Commission shall not be responsible for the U.S. Mail or other couriers regarding mail being delivered by the specified date and time so that a response may be considered. Responses received after the opening date and time may be returned to the vendor. The Commission does not accept faxed or electronically mailed responses, and if a faxed or electronic mailed response is received, it will be automatically rejected as non-responsive.

**BAFO COST SHEET**

**FWC 13/14-33**

**Please Note: If an alternate method was proposed to tasks as specified within the scope of work please specify the alternate method including the pricing for the alternative method on a separate sheet with the narrative of clarifications and alternatives.**

The amount proposed shall include the minimum requirements as outlined in the Scope of Work.

Price proposed shall be less any Federal or State sales or use taxes. The respondent recognizes that the State of Florida, by virtue of its sovereignty, is not required to pay taxes on services, goods and/or equipment purchased incident to such service. Proposed price shall include all necessary items to complete the project.

**ENGINE WORK**

Task 1:	Fixed price	\$ _____
Task 2:	Fixed price	\$ _____
Task 3:	Fixed price	\$ _____
Task 4:	Fixed price	\$ _____

**Shop Supplies:**

Shop supplies include but are not limited to: Environmental fees, oil disposal, coolant disposal, rags, adhesives, lubricants, anti-seize compounds, tie straps, touch-up paint, oil soak pads, cleaners and sealants. Please list additional shop supply items not covered above if applicable. **This was clarified to include supplies for all work, engine and hull, and CFR work.**

**Flat Rate Cost:** \$ \_\_\_\_\_

Parts mark-up and hourly rates for any additional repairs outside the scope of the work that may be found necessary as a result of diagnostic work and approved by email from the project manager:

Mechanic	Hourly Rate:	\$ _____
Electrician	Hourly Rate:	\$ _____
Welder	Hourly Rate:	\$ _____
Laborer	Hourly Rate:	\$ _____
Machinist	Hourly Rate:	\$ _____
Service Call	Flat Rate:	\$ _____

## OVERHAUL WORK

Task 1:	Fixed price	\$ _____
Task 2:	Fixed price	\$ _____
<b>SubTask 2.1</b>	Fixed price	\$ _____
<b>SubTask 2.2</b>	Fixed price	\$ _____
<b>SubTask 2.3</b>	Fixed price	\$ _____
<b>SubTask 2.4</b>	Fixed price	\$ _____
Task 3:	Fixed price	\$ _____
<b>SubTask 3.1</b>	Fixed price	\$ _____
<b>SubTask 3.2</b>	Fixed price	\$ _____
Task 4:	Fixed price	\$ _____
Task 5:	Fixed price	\$ _____
Task 6:	Fixed price	\$ _____
Task 7:	Hourly rates <i>(To be attached separately)</i>	
Task 8:	Hourly rates <i>(To be attached separately)</i>	
Task 9:	Fixed price	\$ _____
-		
Task 10:	Hourly rates <i>(To be attached separately)</i>	
Task 11:	Fixed price	\$ _____
Task 12:	Hourly rates <i>(To be attached separately)</i>	
Task 13:	Fixed price	\$ _____
Task 14:	Fixed price	\$ _____
Task 15:	Fixed price	\$ _____
Task 16:	Fixed price	\$ _____
Task 17:	Fixed price	\$ _____
Task 18:	Fixed price	\$ _____



**FORMAT FOR HOURLY RATES**

**DOCKING AND LAY DAYS BASED ON VESSEL LENGTH PER FOOT/ PER DAY**

HAUL

LAY DAY

DOCKAGE

**PER PERSON DAILY ON PROPERTY RATE FOR ANY FWC HIRED SUBCONTRACTORS**

**PLATE AND SHAPES PER POUND**

ALUMINUM 5083 / 5086

STAINLESS STEEL 304 / 316

**WELDING SERVICES HOURLY**

ALUMINUM

STEEL

**LABOR CRAFTS HOURLY**

PAINTER

PAINTER HELPER

MACHINIST

MACHINIST HELPER

RIGGER

EQUIPMENT OPERATOR

OILER

PLUMBER/PIPEFITTER

PLUMBER/PIPEFITTER HELPER

ELECTRICIAN

ELECTRICIAN HELPER

LABORER

DIESEL/GAS ENGINE MECHANIC

ELECTRONICS TECHNICIAN

ELECTRONICS TECHNICIAN HELPER

CARPENTER

CARPENTER HELPER

SHEET METAL WORKER

SHEET METAL HELPER

**MATERIALS, COMPONENTS AND SYSTEMS BASED ON PERCENTAGE DISCOUNT OFF  
MANUFACTURE'S SUGGESTED RETAIL PRICE**

MATERIALS

COMPONENTS

SYSTEMS

VENDOR CONSUMABLES