



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES COMMISSIONER NICOLE "NIKKI" FRIED

January 20, 2021

ADDENDUM 4

TO: Applicants
FROM: Carmelita Graham, Purchasing Specialist
RE: **Notice of Federal Financial Assistance
Funding Opportunity Number 205FL360N8103**

This addendum is to provide all potential applicants with answers to questions received in reference to the above notice of funding opportunity.

Question / Answer

- 1. In the definition section of the instructions, it says that the "threshold" for equipment has been lowered to \$1,000. Does this mean that we can't request a piece of equipment that costs more than \$1,000?**

No. This means that a single piece of equipment cannot be less than \$1,000. A single item must be \$1,000 or more.

- 2. The form I have located to apply for the grant has three questions with very little space after each. Am I to assume that my answers should be succinct and fit within that space, or should I add pages?**

The document displays the first five lines before the scroll bar appears for the sponsor to include additional text. However, if the sponsor decides to submit a paper application any text below the five lines will not print. If the sponsor chooses to submit the application electronically a plus sign will display letting the reviewer know that more text is included. We advise that if the sponsor will exceed the five lines allotted and decides to submit a paper application that they use additional pages mirroring the current document to ensure that the additional text for the answers is reviewed with the correct question. If you use additional pages please label them with the correct title (Equipment Justification, Budget and Procurement) and number each answer.

- 3. I am in the process of completing our application for the equipment grant and have a question regarding formatting on the Equipment Justification pages for each school. The box does not automatically adjust the font size, and I read in the addendum that we could**

change font size so that our answers will print; however, I am unable to alter the font size and cannot get all of the answer to print. Could you provide any guidance regarding this?

The document displays the first five lines before the scroll bar appears for the sponsor to include additional text. We advise that if the sponsor will exceed the five lines allotted and decides to submit a paper application that they use additional pages mirroring the Equipment Justification document to ensure that the additional text for the answers is reviewed with the correct question. If you use additional pages please label them with the correct title (Equipment Justification, Budget and Procurement) and number each answer.

- 4. Can many small items, purchased in bulk be eligible if as bundle they are over \$1,000? As an example, can we include mini fridges, each costing \$400 – if we purchased 3 or 4 we would be above the \$1,000 line.**

No. The sponsor is not allowed to combine equipment to equal \$1,000. A single item can be no less than \$1,000. Any single piece of equipment less than \$1,000 will not be approved.

- 5. The link in the NOFO (page 5), under ‘Request Application Packet’ takes me to the website <https://www.fdacs.gov/Business-Services/Grant-Opportunities/Food-Nutrition-and-Wellness-Grants> – however when I press on the link on that page - National School Lunch Program Equipment Assistance Grant Application I am sent to a website for vendors. I want to make sure I have the correct application. Can you please advise.**

The Equipment Assistance Grant Application is included in the NOFA pages 18-21. The link has been updated and you may access the application through our website as well which will direct you back to the VBS.

- 6. I saw when reviewing the grant that it is partially based on how many students are receiving free or reduced meals. We have just begun the program and therefore do not have any records from October or April Data yet. We do have records based on the applications we have received and are basing our numbers on those. Is this the correct way to credit the percentage of free or reduced children?**

The sponsor’s qualifying status of 50% or more free or reduced-price students is verified using prior year October Data (2019-2020). If this data is unavailable, it will reduce the opportunity of being awarded the equipment grant. When verifying the sites free and reduced-price percentage if the October Data is unavailable but the sponsor is CEP this will confirm the percentage is higher than 50%.

- 7. Can you please clarify if counter tops for cutting fruits and vegetables and large trash bins for taking the trash out to the dumpster are allowable expenses?**

Equipment: Tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the governmental unit for financial statement purposes, or \$5,000 (2 CFR Part 200). Congress has specified that the threshold for the purchase of equipment has been lowered to \$1,000.

All other terms, conditions and specifications of this Notice of Federal Financial Assistance will remain the same. If you have any questions regarding this addendum, please feel free to contact us at Bids@FDACS.gov.