

FLORIDA DEPARTMENT OF TRANSPORTATION
Procurement Office
605 Suwannee Street, MS 20
Tallahassee, Florida 32399-0450
Phone: (850) 414-4479

ADDENDUM NO. 1

DATE: June 16, 2020

RE: BID/ITB #: (DOT-ITB-20-9119-CA)

BID/RFP TITLE: (Statewide Polycom Equipment Maintenance)

OPENING DATE: (June 17, 2020 at 3:00 PM LOCAL TIME)

Notice is hereby given of the following changes to the above-referenced BID/ITB:

Q&A – Written responses to written inquiries and revisions.

Bidders/Proposers must acknowledge receipt of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid/proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

Cassandra Anderson

Procurement Agent

_____ Bidder/Proposer

_____ Address

_____ Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Question #1	Due to the current situation and isolation protocols within businesses, would you consider an email submittal or electronic upload of the proposal?
Answer #1	<p>Instructions for Electronic Submission of Proposals:</p> <p>Electronic Bid Submittals Due to restrictions/limitations concerning COVID-19 (Coronavirus), the Florida Department of Transportation is allowing the electronic submission of Bids. Please follow the below instructions. Failure to follow these instructions, may result in your bid being found nonresponsive.</p> <p>Non-responsive replies will not be evaluated.</p> <p>a. Subject Line must show: DOT-ITB-20-9119-CA – (Insert Vendor's Name) b. Email shall contain one file attachment marked as follows: DOT-ITB-20-9119-CA Bid Submittal c. Documents submitted shall be submitted in portable document format (PDF) and have a size limit of 25MB. d. The body of the email shall not contain any information e. Bids shall be submitted to: CO.Purch@dot.state.fl.us</p>
Question #2	The RFP references an Exhibit A on page 3 and page 23. Can you provide Exhibit A for review?
Answer #2	Disregard. There should not have been an Exhibit "A" referenced in the bid.
Question #3	Much of the equipment shows to be covered under maintenance through July of 2020, but some also extends beyond that into September and even November of 2020. Is the desire to have all maintenance coterminous? If so, what is the desired start/end date?
Answer #3	The coverage dates of the maintenance are 07/16/20 – 07/15/21.
Question #4	Based on this bid requesting software support/maintenance or virtual support/maintenance, is transportation in Section 10 applicable? If so, please clarify.
Answer #4	The cost of transportation (shipping) for any parts needed for repair of our equipment should be included in your pricing.
Question #5	Please confirm the correct FDOT headquarters location and correct FDOT billing address for the this bid.
Answer #5	The address for FDOT headquarters and billing address is 605 Suwannee St., Tallahassee, FL 32399