

**SUWANNEE RIVER WATER MANAGEMENT DISTRICT**

**INVITATION TO BID**

**NO. 18/19-022 WLR  
SIERRA WIRELESS AIRLINK LX-60 CAT-4 CELLULAR MODEMS  
WITH MIMO/DIVERSITY ANTENNAS**

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Suwannee River Water Management District  
9225 CR 49  
Live Oak, FL 32060  
386-362-1001  
386-362-1056 (Fax)  
800-226-1066 (Florida only)  
[www.mysuwanneeriver.com](http://www.mysuwanneeriver.com)

## **SECTION 1 – INTRODUCTION**

The Suwannee River Water Management District (District) desires to purchase Sierra Wireless LX-60 CAT-4 model cellular modems for Verizon 4G with a three (3) year warranty from the successful bidder (must be an authorized Sierra Wireless reseller). In addition, bid price should include MIMO/Diversity capable antennas. Antenna must be Airgain AP-M2M-CC-Q-S22-BL-6 with mounting brackets.

## **SECTION 2 - PROPOSED SCHEDULE**

April 12, 2019	Release of Invitation to Bid
April 24, 2019	Bids due prior to 4:00 p.m. at District Headquarters. Opening will occur at this time.*
May 14, 2019	Recommendation to Governing Board

\* Denotes a public meeting. All meetings will be held at District Headquarters located at the corner of U.S. 90 and C.R. 49 in Live Oak, Florida. All times denote Eastern Standard Time (EST).

## **SECTION 3 - INSTRUCTION TO BIDDERS**

1. **Delivery of Bids:** Bidders, also referred to as respondents, are required to complete and submit one (1) original and one (1) copy of the Bid Response Form included in Section 6. Bid forms shall be sent in one envelope to:

Pennie Flickinger, Business Resources Specialist III  
Suwannee River Water Management District  
9225 County Road 49  
Live Oak, Florida 32060 Phone: 386.362.1001

2. All Bid forms shall be submitted in sealed envelopes with the following clearly marked in large, bold and/or colored lettering:

### **ITB No. 18/19-022 WLR SIERRA WIRELESS AIRLINK LX-60 CAT-4 CELLULAR MODEMS WITH MIMO/DIVERSITY ANTENNAS**

Bids delivered in an envelope not properly marked with the ITB number and opening date and time that are inadvertently opened by District personnel will not be considered. The Bid shall be hand-delivered or mailed, preferably by registered mail.

3. **Bids are due at the above address by 4:00 p.m. on April 24, 2019.** Bids received after this time, for any reason, will be rejected.
4. Bids must be hard copy. E-mail or fax transmittals will not be accepted.
5. Additional Information Bid packages may be obtained by contacting Pennie Flickinger, Business Resource Specialist III.
6. In accordance with sub section 287.057(1)(a)4, F.S. the contract shall be awarded to the responsible and responsive vendor who submits the lowest responsive bid.

## **SECTION 4 – KEY POINTS**

**Challenge of Solicitation Process:** If a potential respondent protests any provisions of this ITB, a notice of intent to protest shall be filed with the District in writing within 72 hours after the posting of the ITB on the District’s website and the respondent shall file a formal written protest within ten (10) days after filing of notice of intent to protest. Any respondent who files a formal written protest pursuant to Chapter 28-110, Florida Administrative Code, and Section 120.57(3), Florida Statutes, shall post with the District at the time of filing the formal written protest, a bond pursuant to Section 287.042(2)(c), Florida Statutes (2018).

Failure to file a notice of intent to protest or failure to file a formal written protest within the time prescribed in Chapter 28-110, Florida Administrative Code and Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. More specifically, **“Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120 of Florida Statutes.”**

**Challenge of District’s Intent to Award Contract:** If a respondent intends to protest District’s intent to award contract, the notice of intent to protest must be filed in writing within 72 hours after posting of a notice of intent to award contract and the respondent shall file a formal written protest within ten (10) days after filing of notice of intent to protest. Any respondent who files a formal written protest pursuant to Chapter 28-110, Florida Administrative Code, and Section 120.57(3), Florida Statutes shall post with the District at the time of filing the formal written protest, a bond pursuant to Section 287.042(2)(c), Florida Statutes (2018).

Failure to file a notice of intent to protest or failure to file a formal written protest within the time prescribed in Chapter 28-110, Florida Administrative Code and Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. More specifically, **“Failure to file a protest within the time prescribed in Section 120.57(3) Florida Statutes shall constitute a waiver of proceedings under Chapter 120 of Florida Statutes.”**

**Americans with Disabilities Act:** The District does not discriminate upon the basis of any individual’s disability status. This nondiscrimination policy involves every aspect of the District’s functions including one’s access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act should contact the District at 386.362.1001 or 800.226.1066 (Florida only). The District’s fax number is 386.362.1056.

**Minority Business Enterprises:** The District recognizes fair and open competition as a basic tenet of public procurement. Respondents doing business with the District are prohibited from discriminating on the basis of race, color, creed, national origin, handicap, age, or sex. The District encourages participation by minority business enterprises. Whenever two or more service providers are ranked equally, a minority business enterprise shall be given preference in the award process.

Veteran's Preference: In the absence of minority business enterprise, whenever two or more service providers are ranked equally, a veteran-owned business enterprise shall be given preference in the award process.

Drug Free Workplace Act: The selected respondent shall represent that it has established a drug free workplace.

Public Entity Crime: Section 287.133(2)(a), Florida Statutes, states "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."

Rejection of Responses: The District reserves the right to reject any and all Bids or other Bids submitted in response to District invitation. District also reserves the right to waive any minor deviations in an otherwise valid Bid.

## **SECTION 5 - SCOPE OF WORK**

Sierra Wireless LX-60 CAT-4 model cellular modems for Verizon 4G with a three (3) year warranty from the successful bidder. Bidder must be an authorized Sierra Wireless reseller.

In addition, MIMO/Diversity capable antennas need to be supplied. Antenna is Airgain AP-M2M1-CC-Q-S22-BL-6 (with mounting brackets)

Bidder must be able to provide Sierra authorized first level technical support without additional cost to the District.

Supplier selection will be based on bid price. The price quoted is for 250 units including shipping/delivery to District Headquarters at 9225 County Road 49, Live Oak, Florida, 32060.

Price must be guaranteed through December 31, 2019. Bid prices should include delivery.

**SECTION 6 – Bid Response Form**

**INVITATION TO BID 18/19-022 WLR  
SIERRA WIRELESS AIRLINK LX-60 CAT-4 CELLULAR MODEMS  
WITH MIMO/DIVERSITY ANTENNAS  
Bidder must be an authorized Sierra Wireless reseller.**

Please complete and return the form below by 4:00 p.m. on April 24, 2019, to the attention of Penny Flickinger, Business Resource Specialist III, 9225 CR 49, Live Oak, FL 32060. Contact Connie Woodward at 386.362.0422 or CLW@srwmd.org with any questions regarding this bid request. Prices must be guaranteed until December 31, 2019.

Quoted By: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Quantity	Item	Price	Shipping

Signature of Representative: \_\_\_\_\_

**REFERENCES**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Please provide names, address, and telephone number of three clients who can attest to your experience as related to the Scope of Work (Section 5) described herein.

**CLIENT NAME:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**CLIENT NAME:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**CLIENT NAME:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_