

ADDENDUM #001

Solicitation Number: FDC ITN-21-041
Solicitation Title: Online High School Diploma and Career Education Program
Replies due by: March 16, 2022 at 2:00 p.m., Eastern Time
Addendum Number: 001
Addendum Date: December 3, 2021

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Please be advised that the information contained on the next page is applicable to the original specifications of the above-referenced solicitation. Added language to the ITN is highlighted in yellow, while deleted language has been stricken.

This Addendum includes the following changes:

Change No. 1:

A revision to the solicitation's Cover Page.

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REVISED

Invitation to Negotiate (ITN)



Online High School Diploma and Career Education Program

ITN 21-041

ITN Released: November 30, 2021

Site Visits: **January 11-12, 2022**

~~December 7-8, 2021~~ (See Section 4.4 for additional information.)

Deadline for Questions*: 5:00 pm ET **January 25, 2022** ~~December 17, 2021~~

Replies Due*: 2:00 pm ET **March 16, 2022** ~~February 8, 2021~~

Stephanie Bergozza

Procurement Officer

Florida Department of Corrections

501 S. Calhoun Street

Tallahassee, FL 32399

*Timeline subject to change. Changes will be communicated through an addendum to this ITN (see Section 4.19)

Change No. 2:

A revision to the Timeline.

REVISED
TIMELINE
FDC ITN-21-041

EVENT	DUE DATE	LOCATION
Release of ITN	November 30, 2021	Vendor Bid System (VBS): http://www.myflorida.com/apps/vbs
Mandatory Pre-Reply Conferences and Site Visits	January 11-12, 2022 December 7-8, 2021	See Section 4.4 for information regarding the mandatory site visits.
Last day for written inquiries to be received by the Department	January 25, 2022 December 17, 2021 Prior to 5:00 p.m., Eastern Time	<u>Submit questions to:</u> Florida Department of Corrections Bureau of Procurement Email: purchasing@fdc.myflorida.com Subject Line Should Read: ITN-21-041
Anticipated Posting of written responses to written inquiries	February 28, 2022 January 18, 2022	Vendor Bid System (VBS): http://www.myflorida.com/apps/vbs
Sealed Replies Due and Opened	March 16, 2022 February 8, 2022 , at 2:00 p.m., Eastern Time	<u>Replies should be addressed to:</u> Attn: Stephanie Bergozza, Procurement Officer Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Evaluation Team Meeting	March 24, 2022 February 15, 2022 , at 2:00 p.m., Eastern Time	<u>Meeting Location:</u> Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Negotiations	April 2022 – June 2022 March 2022 – May 2022	Florida Department of Corrections Bureau of Procurement 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Posting of Intent to Award	July June 2022	Vendor Bid System (VBS): http://www.myflorida.com/apps/vbs

Change No. 3:

A revision to Section 4.4, **Mandatory Site Visits and Pre-Reply Conferences.**

4.4 Mandatory Site Visits and Pre-Reply Conferences

All interested Vendors, before submitting their Reply, shall visit the following sites to become familiar with conditions that may affect the services required as they pertain to the Contract. **The Department will deem a Vendor’s Reply non-responsive if a Vendor does not attend each of the following site visits.** The Department has set specific dates for the site visits and will not allow visits for individual Vendors or visits at any other time. Interested parties must contact Melvin Herring at Melvin.Herring@fdc.myflorida.com at least five (5) Business Days before the site visit listed in the Timeline and furnish him with the following information on all attendees, including the attendee’s Full Name, Social Security Number, Date of Birth and Driver’s License Number. **Participation in the Site Visits will be limited to two (2) representatives per organization, though the same individuals do not need to attend all visits.**

Site visits shall occur in accordance with the following schedule and interested parties shall meet at the site’s Administration Building for admittance to the Institution. All Department security procedures shall apply. The site visits will also include a brief pre-reply conference and allow Vendors to ask questions.

Institution/Facility:	Address:	Date:	Time:
Lowell Correctional Institution	11120 NW Gainesville Road Ocala, Florida 34482	January 11, 2022 December 7, 2024	9:00 a.m., Eastern Time
Suwannee Correctional Institution	5964 US Hwy 90 Live Oak, Florida 32060	January 11, 2022 December 7, 2024	2:00 p.m., Eastern Time
Holmes Correctional Institution	3142 Thomas Dr, Bonifay, FL 32425	January 12, 2022 December 8, 2024	9:30 a.m., Central Time 10:30 a.m., Eastern Time

Persons present as attendees must be the same individuals for whom information was provided for clearance and must be approved by Department staff at each site. For security reasons, the admittance of any Vendors not previously approved is at the discretion of the Institution’s Warden. Vendors who did not seek prior approval may be denied access. Attendees must present photo identification at the site.

The Department will accept verbal questions during the site visit and will make a reasonable effort to provide answers at that time. Impromptu questions will be permitted, and spontaneous answers provided; **however, parties should clearly understand that the Department will issue a written response ONLY to those questions subsequently submitted in writing in accordance with Section 4.3, Questions.** This written response will be provided to all prospective Vendors as an addendum to the ITN and shall be considered the Department’s official answer or position as to the question or issue posed. **Verbal answers and discussions are for informational purposes only and shall not be binding upon the Department.**

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