



# **USDA National School Lunch Program Equipment Assistance Grant**

## **2020 Request for Application**





# Eligibility Requirements

- SFAs that currently participate in the NSLP
- High need schools with limited access to resources and age of food service equipment
- 50% or more of the enrolled students at the school are eligible for free and reduced price meals

# Key Dates

- RFA announcement date  
December 10, 2020
- Submission Deadline January  
29, 2021 no later than 5PM  
Eastern Time (ET)
- Evaluation of Applications  
February 3 – February 10,  
2021
- Award notice to sponsors  
February 16, 2021
- Purchases must be made by  
September 30, 2022

## Key Dates

Action Item	Timeframe
Notice of Federal Financial Assistance Funding Opportunity Advertisement	From 12/10/2020 To 01/29/2021
Application Submission Deadline	01/29/2021 5:00 p.m. Eastern Time (ET)
Evaluation of Applications	From 02/03/2021 To 02/10/2021
Award Notice	02/16/2021

# How to Apply

- [https://www.myflorida.com/apps/vbs/vbs\\_www.ad\\_r2.view\\_ad?advertisement\\_key\\_num=155947](https://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=155947)
- Applications must be complete and provide all the required information and documentation by the submission deadline to be considered responsive.
- Florida Department of Agriculture and Consumer Services (FDACS) forms must be used

# Required Documentation

- 2020 Equipment Grant Assistance Application
- Federal Assurance Form
- Certification Regarding Lobbying Form
- Certification Regarding Debarments, Suspension, Ineligibility and Voluntary Exclusion Form
- Certification Statement
- Single quote per item to determine equipment value

# 2020 Equipment Assistance Grant Application



NICOLE "NIKKI" FRIED  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Food, Nutrition and Wellness

EQUIPMENT GRANT ASSISTANCE APPLICATION  
C.A.A. 2020 P.L. 116-04

## A. General Information

Sponsor Name	
Agreement Number	
Food Service Director	
Mailing Address	
Phone Number	
Email All grant correspondence will be sent to this address.	
Type of Sponsor	<input type="checkbox"/> Public <input type="checkbox"/> Charter <input type="checkbox"/> Private <input type="checkbox"/> RCCI
Food Preparation Method	<input type="checkbox"/> Self-Prep <input type="checkbox"/> Vended <input type="checkbox"/> Satellite

## B. Grant Request

Total Funding Amount Requested (not to exceed \$100,000 per SFA): \$ \_\_\_\_\_

Attach quotes; be sure to include the quotes for S/H and/or installation fees to your amount requested.

Please check at least one of the boxes below that pertains to the focus areas that will be implemented:

- Improve nutrition and quality of meals
- Improve the safety of food served
- Improve the overall energy efficiency
- Improve or expand participation

# Certification

The equipment acquired with these funds will be used in the non-profit National School Lunch Program to meet the nutritional needs of the students. I have read and understand the guidelines of the program, and, if selected, agree to implement the grant as outlined above in a manner consistent with the policies and procedures established by the United States Department of Agriculture (USDA). I agree to participate in any USDA-sponsored evaluation and to provide the information requested by the specified deadlines. I certify that the equipment acquired with these funds will be procured in accordance with Federal, State and local procurement requirements that are required in 7 CFR Part 210.

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**Food Service Director Signature**

A light blue rectangular box intended for a date.

**Date**

# Requested Equipment

- Site name and site number can be found in FANS in the sites module.
- Equipment and estimated cost must match what is listed on the single quote attached to the application.
- All columns and rows on this slide must be complete.

School/Site Number	School/Site Name	Equipment Requested	Estimated Cost <small>(be sure to include S/H and/or installation fees for each piece of equipment)</small>	Focus Area	Replaced Equipment Age	Timeline for Implementation <small>(Include beginning and completion dates)</small>	Has this school/site received the equipment grant previously?
Example: 9988	Ashley Elementary School	2-door refrigerator/freezer shipping	\$2,450 \$800	Age of current equipment; improve safety of food served; improve quality of meals	15 years		no

Total Amount Requested \$

\*List the first priority piece of equipment per school.  
 \*\*Additional schools/sites may be attached on a separate page as needed.  
 \*\*\*Minimum amount requested per equipment piece is \$1,000.  
 \*\*\*\*Total amount requested may not exceed \$100,000 per SFA.





- All questions must be answered
- Must be completed for each site
- Only the sites with an equipment justification will be considered for award

### Equipment Justification

(This must be completed for each school/site that is requesting equipment.)

School/Site

1. Describe how this equipment will meet the Federal grant fund requirements of being necessary, reasonable, and allocable for school meals. (Such as the school is located in an underserved area; limited access to other resources/funding to purchase equipment; current equipment is outdated, non-functioning, or non-existent; etc.) (10 points)

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2. Describe how these equipment purchases will have a meaningful impact on nutrition and quality of meals, including increasing the ability to handle and process fresh fruits and vegetables. (10 points)

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3. Describe how these equipment purchases will improve safety of food served. (10 points)

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# Application Submission

- The Department will receive application packets by email, U.S. Mail, courier, overnight or hand delivered to the FDACS Purchasing Office no later than 5:00 p.m. ET on January 29, 2021.

Application packets shall be submitted to:

Florida Department of Agriculture and Consumer Services

Purchasing Office

Attention: Carmelita Graham

407 South Calhoun Street

Mayo Building - Room SB-8

Tallahassee, FL 32399-0800

[bids@FDACS.gov](mailto:bids@FDACS.gov)

Questions regarding procedures for submittal of proposals should be submitted to:

Florida Department of Agriculture and Consumer Services  
Attention: Carmelita Graham  
407 South Calhoun Street  
Mayo Building Room - SB-8  
Tallahassee, FL 32399-0800  
Email: [bids@FDACS.gov](mailto:bids@FDACS.gov)



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**Florida Department of Agriculture and Consumer Services**